



Hallwood Park School and Nursery

# Nappy Changing and Toileting Policy

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## Nappy Changing and Toileting Policy

We work with parents towards toilet training, unless there are medical or other developmental reasons why this may not be appropriate at the time. No child will be excluded from participating in activities whilst on school premises, if they are, for any reason, still wearing nappies or the equivalent.

We see toilet training as a self-care skill that children have the opportunity of learning with the full support and non-judgemental concern of adults. However, the school regards the primary toilet training facilitators as the parents/family.

In school, all children are treated with dignity, care and compassion during nappy changing/toileting. Staff will ensure that this time is relaxed; they do not make negative comments about nappy training/potty/toilet contents. Hallwood Park School and Nursery aims to provide the opportunity for all children to use the toilet independently and to provide assistance for children who require it. Where children are in pull-ups, we will remind them at frequent intervals to use the toilet. If a child is in nappies, these will be changed as necessary.

### Procedures for children who are toileting or potty training

- Parents of children who are not yet toilet trained are expected to provide a supply of nappies and a change of clothes for use in school. Any soiled clothing will be returned to the parent at the end of the session to take home
- School will maintain each child's privacy
- All staff will be familiar with the hygiene procedures and carry these out when toileting children
- The member of staff will mention to a colleague that they are going to assist a child.
- During toileting, staff will interact with the child, who, if upset, will be re-assured and comforted. Staff will praise them verbally throughout the experience
- Staff will wear gloves and plastic aprons when supporting children during toileting. These will be disposed of after use
- Children will be shown the toilet areas before they actually need to use them, to help promote confidence and familiarity in a new environment
- Staff will remind children to use the toilet/potty regularly
- Potties are available for children too small to use the toilet or who feel more confident using a potty
- Potties will be cleaned with anti-bacterial wipes/spray after each use
- All children will be encouraged to adopt good personal hygiene by washing hands properly; visual reminders will be used to show good hand washing practice.
- Staff will record nappy changes- this will be stored in the EYFS classroom next to the toilets.

This policy should be read in conjunction with:

- Hallwood Park Primary School & Nursery Safeguarding Policy

- Intimate Care Policy
- Health & Safety Policy and procedures
- Policy for the Administration of Medicines
- Special Educational Needs Policy
- Staff Code of Conduct